

**Paraeducator Training Requirements**

**2024-2025**

# Everett Association of Paraeducators (EAP) Collective Bargaining Agreement

[https://docushare.everett.k12.wa.us/docushare/dsweb/Get/Document-90001/Everett%20EAP%20CBA%2020210929%20(2021-2023).pdf](https://docushare.everett.k12.wa.us/docushare/dsweb/Get/Document-90001/Everett%20EAP%20CBA%2020210929%20%282021-2023%29.pdf)

Section 17.1: All paraeducators must meet the minimum employment requirements for paraeducators described in RCW 28A.413.040, in addition to any District employment required qualifications. To maintain employment, all paraeducators will be required to meet the training requirements, as outlined by the state, for the Fundamental Course of Study (FCS).

# See the Professional Educator Standards Board (PESB) Paraeducator Certificate options at <https://www.pesb.wa.gov/paraeducator-certificate-program/certificate-options/> for detailed FCS information.

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| **Everett Public Schools Paraeducator Training Requirements** |
| Unless noted, all trainings are located in Vector Solutions (*Safeschools*) online platform:<https://everett-wa.safeschools.com/login>.

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| **Trainings Required Upon Hire** | **Trainings Renewed Each** **Year by October 31** | **Other Trainings** |
| New Hire Orientation (in-person) | Bullying: Recognition and Response | First Aid / CPR, renewed every 2 years (online, Frontline). Submit current Certificates to pd@everettsd.org. |
| What Every Employee Must Be Told | McKinney-Vento Homeless Assistance Act |
| Lifting | Health Emergencies Overview | Understanding Boundaries, renewed every 3 years. |
| HIV Bloodborne Pathogen |  | *Other as identified by supervisor* |
| District Handbook, Policies and Procedures |  |  |
| Responding to Civil Rights Complaints in Everett Public Schools |  |  |

 Need technology support? Contact the Help Desk at 425-385-4357 or email pd@everettsd.org. |
| **2024-2025 required PARAEDUCATOR training dates** |
| * August 27, 2024 – 7.0 hours (FCS training, newly hired paraeducators)
* August 28, 2024 – 4.5 hours
* August 29, 2024 – 4.5 hours
* October 11, 2024 – 6.0 hours
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| STATE PARAEDUCATOR FUNDAMENTAL COURSE OF STUDY (FCS) REQUIREMENTS 2024-25Districts may choose to provide more than the required training each school year. |
| * *Paraeducators hired on or before September 1, 2024, must complete 14 hours of the FCS by September 30, 2024, and the full 28-hour FCS within 6 months of hire date.*
 | * *Paraeducators hired after September 1, 2024, must complete 14 hours of the FCS within 4 months of hire date, and the full 28-hour FCS within 6 months of hire date, or by September 1, 2025, whichever is sooner.*
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| **28-Hour Fundamental course of Study (FCS)** |
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| **FCS Code** | **FCS Course Title** | **Hours** | **Delivery Method** |
| FCS01 | Introduction to CulturalIdentity and Diversity | 3 |  In-Person Only |
| FCS02 | Methods of Educational and Instructional Support | 3 |  In-Person Only |
| FCS03 | Technology Basics | 1 | In-Person Only |
| FCS05 | District Roles and Responsibilities | 2 | In-Person Only |
| FCS06 | Equity | 2 | In-Person Only |
| FCS07 | Behavior Management Strategies | 1 | In-Person Only |
| FCS10 | Positive and Safe Learning Environment  | 2 | In-Person Only |
| FCS11 | Communication Basics | 1 | Asynchronous, pre-recorded in Canvas |
| WWDM | Paraeducators: What we do matters | 13 | Asynchronous, pre-recorded in Canvas |

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| **Frontline Professional Growth**  |
| **Registration in Frontline Professional Growth required for all FCS classes.**Frontline Professional Growth:<https://app.frontlineeducation.com/select/>**Using a district device:*** Chrome browser
* Managed bookmarks
* Frontline for Employees
 | **Register for courses:*** Activity Catalog
* Search by District Catalog or Calendar using the FCS course code
* Sign Up Now

**View completed courses:*** My Info
* My Portfolio (all clock hours)
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